

VILLAGE OF CREVE COEUR

103 N. Thorncrest, Creve Coeur, IL 61610

FENCE PERMIT APPLICATION

Before a permit will be issued a site plan must be submitted, fence line must be staked with string and adjacent property owners must agree to property lines or applicant must provide a copy of a survey

Name: _____ Date: _____

Address: _____

Phone # _____

Description of fence: _____

CHECK LIST FOR APPLICANT

Site plan submitted showing property lot lines, structures and fence placement _____

Fence lines staked with string showing exact location of fence placement _____

Adjacent property owner signatures on site plan *OR* survey _____

Tax bill showing ownership of property or other proof of ownership _____

Receipts or signed contract displaying fencing cost _____

applicant signature

date

to be completed by the building inspector

BUILDING INSPECTOR CHECKLIST

Completed Fencing Application _____

Completed Site Plan _____

Survey or Signatures on Site Plan _____

Viewing of staked fencing lines _____

Proof of ownership _____

Verification of adjacent property owners names if signatures are needed _____

Variance approval with Zoning Board and Village Board if needed _____

Receipts or signed contract with fencing costs _____

Issue Building Permit _____

Inspection Date: _____

Passed: yes no

inspector signature

date

FENCING SITE PLAN

Use solid lines to show your property lot lines and all buildings and structures. Use a different color line to show the fence placement.



If providing a survey, no signatures are necessary.

Top Property Line Signature _____

Bottom Property Line Signature _____

Left Property Line Signature _____

Right Property Line Signature _____